

Autumn Term 2025 Parents' Evening for Pupils in Years 3, 4, 5 and 6

Dear Parent/Carer,

Parents' Evening will take place on Monday, 20th October and/or Tuesday, 21st October. This will be an opportunity for you to meet your child's teacher and to discuss your child's progress and next steps for learning. Please note that books will not be available this time; you will be able to view your child's books during the spring term's Parents' Evening.

Bookings will open today at 12:00pm and close on Friday, 10th October at 3:30pm. Please see below for details on how to book your appointment:

- Log into Teams and go to your child's assignment page where you will see an assignment named 'KS2 Parents' Meetings'.
- Open the resource where you will be able to view this letter again.
- Please choose a suitable time slot from the options given. Please note that appointment times are 5 minutes long.
- Take a picture or highlight the selected time slot on the sheet and 'Hand-in' to return it to your child's class teacher.
- Your child's class teacher will reply to the assignment to confirm your appointment time by Wednesday, 15th October.

If you would prefer to have a call via Teams, or if you experience any difficulties accessing Teams, please contact your child's class teacher on the email address below with your preferred time.

Miss Jones (Y3): JonesL3041@Hwbcymru.net
Mrs John (Y4): JohnK37@Hwbcymru.net
Mrs Rourke (Y4/5): OConnellC6@Hwbcymru.net
Mrs Goddard (Y5): GoddardR3@Hwbcymru.net
Mrs Chandler (Y5/6): ChandlerL17@Hwbcymru.net
Mrs Henshaw (Y6): HenshawM6@Hwbcymru.net

I am sure you will make every effort to attend and make the most of this opportunity to discuss your child's progress with his/her teacher.

Yours sincerely,

Mrs John
Year 4 Teacher and KS2 Leader



Monday, 20th October 2025

Miss Jones Y3	Mrs John Y4	Mrs Rourke Y4/5	Mrs Goddard Y5	Mrs Henshaw Y6
Between 3:00pm and 3:30pm				
Between 3:30pm and 4:00pm	Between 3:30pm and 4:00pm	Between 3:30pm and 4:00pm	Between 3:30pm and 4:00pm	Between 3:30pm and 4:00pm
Between 4:00pm and 4:30pm	Between 4:00pm and 4:30pm	Between 4:00pm and 4:30pm	Between 4:00pm and 4:30pm	Between 4:00pm and 4:30pm
Between 4:30pm and 5:00pm	Between 4:30pm and 5:00pm	Between 4:30pm and 5:00pm	Between 4:30pm and 5:00pm	Between 4:30pm and 5:00pm
Between 5:00pm and 5:30pm	Between 5:00pm and 5:30pm	Between 5:00pm and 5:30pm	Between 5:00pm and 5:30pm	Between 5:00pm and 5:30pm

Tuesday, 21st October 2025

Miss Jones Y3	Mrs Chandler Y5/6
Between 3:00pm and 3:30pm	
Between 3:30pm and 4:00pm	Between 3:30pm and 4:00pm
Between 4:00pm and 4:30pm	Between 4:00pm and 4:30pm
Between 4:30pm and 5:00pm	Between 4:30pm and 5:00pm
Between 5:00pm and 5:30pm	Between 5:00pm and 5:30pm

Please highlight the most convenient time slot and ‘Hand in’ by Friday, 10thOctober.

Please note that appointment times are 5 minutes.

Your appointment time will be confirmed via Teams no later than Wednesday, 15th October.

